ज्ञान-विज्ञान विमुक्तये

सत्यमेव जयते

UNIVERSITY GRANTS COMMISSION
DISTANCE EDUCATION BUREAU
Ministry of Education, Govt. of India
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F. No. 9-1/2023(DEB-III)(ODL) **4th December, 2023**

The Registrar
Sambalpur University
Jyoti vihar, Burla,
Sambalpur – 768019
Odisha

Sub:- Commission decision on the appeal submitted by the HEI under Regulation 6 of Part II of University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 for offering programmes in Open and Distance Learning (ODL) mode from academic year 2023-24, session beginning July-August, 2023 and onwards - regarding

Sir/Madam,

This is in continuation to the Commission Order of even number dated 17th November, 2023 wherein the recommendations of the Expert Review Committee were communicated to **Sambalpur University, Sambalpur, Odisha.**

2. As per the provisions under Regulation 6 of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020, the Higher Educational Institution was provided an opportunity to submit an appeal along with requisite fee and documentary evidence for the programme(s) not recognized as per the UGC letter cited in above para, if any, within 30 days from the date of the communication of assessment sheet of the Interface Expert Committee (as communicated in the said UGC letter).

3. The appeal along with documents submitted by the **Sambalpur University, Sambalpur, Odisha** was placed before duly constituted Standing Appellate Committee in the virtual meeting held on **26.07.2023.** The Standing Appellate Committee based on the appeal submitted along with documentary evidence, interaction with HEI's representatives and the provisions of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its amendments; made recommendations for consideration of the Competent Authority/Commission.

4. Based on the recommendations of Standing Appellate Committee and its approval by Competent Authority/Commission, I am directed to issue this Order, thereby communicating the decision, on the appeal submitted by HEI for offering programme(s) in **Open and Distance Learning mode** from academic year 2023-24 session beginning July-August, 2023 and onwards, by **Sambalpur University, Sambalpur, Odisha** as detailed in point no. 5 below. The assessment sheet duly approved by Competent

Authority has already been communicated to the Higher Educational Institution through UGC-DEB portal on 31.07.2023.

5. **Programme-wise recognition status based on appeal submitted by the HEI (communicated to the HEI through UGC-DEB web portal on 31.07.2023):**

(i) **Reversal of earlier decision: 03 (Three)**

S. No.	Name of the ODL Programme(s)	Period of Recognition
1.	*BACHELOR OF BUSINESS ADMINISTRATION	**2023-24, academic session beginning from July-August, 2023 to 2027-28 (upto January, 2028 only)**
2.	**MASTER OF BUSINESS ADMINISTRATION	
3.	***MASTER OF COMMERCE	

*Proposed BACHELOR OF BUSINESS ADMINISTRATION (FINANCIAL MANAGEMENT, MARKETING MANAGEMENT, HUMAN RESOURCE MANAGEMENT) is recommended for recognition as **BACHELOR OF BUSINESS ADMINISTRATION.**

Proposed MASTER OF BUSINESS ADMINISTRATION (FINANCE MANAGEMENT, MARKETING MANAGEMENT, HUMAN RESOURCE MANAGEMENT, INFORMATION AND TECHNOLOGY, PRODUCTION AND OPERATIONS, INSURANCE AND RISK MANAGEMENT) is recommended for recognition as **MASTER OF BUSINESS ADMINISTRATION.

*** Proposed MASTER OF COMMERCE (ACCOUNTANCY, MARKETING MANAGEMENT, FINANCE MANAGEMENT) is recommended for recognition as **MASTER OF COMMERCE.**

Note:- The MBA programme (falling under the ambit of AICTE) has been considered on the basis of communication/NOC/approval/recommendations received from AICTE. The HEI shall strictly abide by the conditions such as nomenclature, valid academic year, period of recognition etc. mentioned in the relevant Regulatory Authority letter, while offering MBA programme in ODL mode.

(ii) **Appeal disposed off for the following programme(s):-Nil**

6. For the programmes recognized in 5(i) above, the Higher Educational Institution shall comply with all the provisions of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its amendments while offering the programmes in Open and Distance Learning mode. Some specific provisions for compliance have been mentioned in **Annexure-1**.

7. As stipulated under Sub-Regulation 7 of Regulations 5 of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020

"No Higher Educational Institution shall offer any Open and Distance Learning Programme and/or Online Programme and admit learners thereto unless it has been granted recognition by the Commission and admission shall not be made in anticipation of the recognition".

8. In the event of any Higher Educational Institution found offering programmes in Open and Distance Learning and/or Online mode without recognition of the Commission or in violation to any of the provisions of these regulations and guidelines or orders made there under, the Commission shall take action(s) as per Regulations 7 of Part-II of University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its amendments.

9. The application of the HEI for the academic year 2023-24, session beginning July - August, 2023 and onwards **stands closed**.

10. The decision of the Commission shall be final and binding on the Higher Educational Institution.

Yours faithfully,

5/7/23

(Vinod Singh Yadav)
Deputy Secretary

Encl:- As above

Copy to:-

1. The Secretary, Higher Education, Government of Odisha, Bhubaneshwar - 751001 with a request to ensure that HEI adheres to all the provisions of the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.
2. The Economic Advisor, Distance Learning Section, Ministry of Education, Govt. of India, Shastri Bhawan, New Delhi – 110 001.
3. The Member Secretary, AICTE, Nelson Mandela Marg, Vasant Kunj, Delhi- 110 070.
4. The Vice Chancellor, Sambalpur University, Jyoti vihar, burla, sambalpur, Odisha – 768019.
5. The Deputy Secretary, State University Bureau, UGC, Bahadur Shah Zafar Marg, New Delhi -110 002
6. Guard file.

(Dr. Naresh Pal Meena)
Education Officer

Specific Provisions for Compliance

1) The Higher Educational Institution shall comply to all the terms and conditions mentioned in the Affidavit dated 28th March, 2023 duly notarized and signed by Prof. Bidhu Bhusan Mishra, Vice-Chancellor, Dr. Nruparaj Sahu, Registrar, and Prof. Rajendra Kumar Behera, Director submitted to the Commission.
2) HEI shall abide by the academic calendar as notified by the Commission and upload Student data on UGC DEB web portal within stipulated time.
3) Intake capacity of science based programme under Open and Distance Learning mode will be as follows:-
   - For Dual Mode University: Intake shall not be more than three times of the approved intake in conventional mode.
   - For Open University: Learner enrolment shall be commensurate with the capacity of the Learner Support Centres to provide lab facilities to the admitted learners.
4) The HEI shall scrupulously abide by all the terms and conditions regarding faculty and staff requirements for offering ODL/Online programmes as mentioned in **Annexure-IV** of University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020. HEI shall ensure that the faculty members shown for each programme are on 'full time dedicated basis' and no faculty member of LSC/other institution is shown as faculty of the HEI.
5) The total deployment of work force and other support at study or Learner Support Centres in Open and Distance Learning mode shall be as mentioned in Regulations.
6) The HEI shall also adhere to the policy of Territorial Jurisdiction as specified in **Annexure-III** of UGC (ODL Programmes and Online Programmes) Regulations, 2020.
7) HEI shall establish "Examination Centre(s)" strictly as per **Annexure-II** of UGC (ODL Programmes and Online Programmes) Regulations, 2020 and conduct proctored examination as under:
   - For ODL Programmes: Examination through pen-paper or online or computer based testing within Territorial Jurisdiction, in the examination centre as per condition laid down in Regulations.
   - For Online Programmes: Examinations either using Computer based test or pen and paper test in a proctored environment in designated test centre with all the security arrangements ensuring transparency and credibility of the examinations. It can also conduct online examination through technology mediated proctoring.
8) Programmes under the purview of regulatory authorities have been considered on the basis of NOC/ approval/ recommendation received from the respective regulatory authority. The HEI shall abide by the conditions such as the number of seats, valid academic year, etc. mentioned in the relevant regulatory authority letter.
9) HEI offering programmes in Open and Distance Learning mode shall ensure that a Learner Support Centre is established as per Regulations and fulfills following conditions:-
   - Learner Support Centre defined under these regulations shall not be the Learner Support Centre for more than two Higher Educational Institutions at a time to offer programmes in ODL mode.
   - Private University established under the State Act shall be eligible to offer programmes under Open and Distance Learning mode through its Head Quarters; not through any Learner Support Centre.
   - Learner Support Centre will not be set up under a franchisee agreement in any manner.

10) HEI offering programme in ODL mode shall prepare Self Learning Material as per **Annexure-VI** and **Annexure-VII** of UGC (ODL Programmes and Online Programmes) Regulations, 2020 taking into consideration the following:
    - At least 60 percent of Self Learning Materials shall be developed by the in-house faculty of the HEI
    - Remaining percent of the materials can be sourced from available resources such as other HEIs, Open Educational Resources (OER) and SWAYAM.
11) HEI shall adhere to the weightage for different components of assessments for Open and Distance Learning mode and Online mode as under:
    - Continuous or formative assessment (in semester): Maximum 30 percent.
    - Summative assessment (end semester examination or term end examination): Minimum 70 percent.
12) HEI shall make mandatory disclosure(s) on its website as per Regulation 9 of UGC (ODL Programmes and Online Programmes) Regulations, 2020.
13) HEI shall establish Students Grievances Redressal Committee (SGRC) and appoint Ombudsperson(s) at the Institute or University level as per University Grants Commission (Redressal of Grievances of Students) Regulations, 2023 and as amended from time to time.
14) HEI shall establish Centre for Internal Quality Assurance (CIQA) as per **Annexure-I** of UGC (ODL Programmes and Online Programmes) Regulations, 2020 for offering programmes in Open and Distance Learning mode and/or Online mode. HEI shall also submit annual report of CIQA within stipulated time period.
15) HEI shall ensure that the delivery of Self Learning Material to learners for ODL programmes is as defined in **Annexure-VI** and **Annexure-VII** of UGC (ODL Programmes and Online Programmes) Regulations, 2020.
16) HEI shall mandatorily mention the following on the backside of each of the degrees/certificates and mark sheets issued by the Higher Educational Institution to the learners (for each semester certificate and at the end of the programme); as per Regulations 16 of UGC (ODL Programmes and Online Programmes) Regulations, 2020:
    - Mode of delivery;
    - Date of admission;
    - Date of completion;
    - Name and address of all Learner Support Centres (only for Open and Distance Learning);
    - Name and address of all Examination Centres.

5/11/2023

(Vinod Singh Yadav)
Deputy Secretary